

## Colorado Council of Amateur Radio Clubs

c/o Wayne Heinen  
4131 S Andes Way  
Aurora, CO 80013-3831  
<http://www.ccarc.net>

### Fall Meeting 23 October 2021 v1 (via virtual Zoom meeting)

Meeting was called to order by Chairman Doug Nielsen (N7LEM) at 1303hrs.

- Introductions
  - See attendance attached.
- Secretary's Report & Approval of Minutes from Spring 2021
  - Motion to accept as posted on CCARC website – John, W0VG, seconded Larry, W9INE
  - Motion passed.
- Treasurer's Report
  - Reviewed those eligible to vote at this meeting.
  - See attached report
- Frequency Coordinator's Report
  - See attached report
  - Tracy expressed the need for accurate information. Online tool used to assure coordination especially between states.
  - George, WB0CDI BARC Delegate, reported some interference from a SkyHub linked system. Tracy to investigate.
  - Doug, K2AD, commented on a previously approved hotspot and portable repeaters. His question is that the council reviewed them and update if necessary. Willem mentioned that they are listed in the online database. Tracy agrees that these need to be reviewed.
  - Doug, K2AD, mentioned some of the coordination details shown on maps that seem to be in conflict. Discussion followed – some changes may need recordination
- Old Business:
  - Repeater Maps
    - Covered in Treasurer's report.
    - Discussion followed on local clubs obtaining copies for resale. Wayne requested that those interested contact him.
  - Repeater de-coordination
    - Covered in Frequency Coordinator's report

## Colorado Council of Amateur Radio Clubs

c/o Wayne Heinen  
4131 S Andes Way  
Aurora, CO 80013-3831  
<http://www.ccarc.net>

- Motion to de-coordinate # 287 in Longmont, John, W0VG, seconded Larry, W9INE. Motion passed.
- Articles and Bylaws vote
  - See attached documents for final versions.
  - Motion to accept both documents as distributed, Wayne, N0POH, seconded by Jeff, K0JSC.
  - Discussion followed on updates and that the Frequency Coordinator should be added to the initial board.
  - Amendment to change section 9.0.1 to add the Frequency Coordinator by Wayne, N0POH and seconded by Jeff, K0JSC.
  - Voice roll call of members attending. Motion Passed unanimously.
- New Business:
  - Officer nominations for Spring 2022 – appoint nominating committee
    - Chairman, Secretary, Frequency Coordinator to be voted on at the Spring meeting.
    - Nominating committee assigned Wayne N0POH and Willem. AC0KQ
  - Any other new business
    - None
- Colorado ARRL Section Manager's Report
  - Nothing submitted as Mr. Wareham, N0ESQ, is out of town and unavailable to participate
  - Section Manager Jeff, K0RM, stated that he would answer any questions that the group has. Jeff mentioned a new committee to support field organization (ARES). Board minutes are posted on the ARRL website.
  - Question on FCC increasing fee. Jeff replied that is unknown, FCC needs to administratively how to do this.
- Next meeting date and location selection
  - Discussion on keeping virtual meetings or Hybrid.
    - Montrose volunteered to host a 2022 meeting if in-person or hybrid is decided upon.
  - 2022 Spring meeting will be late April 2022 by Zoom.

Motion to adjourn meeting by Dave, W8XAL, seconded by John, W0VG. Motion passed.

Meeting was closed at by Chairman Doug Nielsen (N7LEM) at 1411 hrs.

Fall 2021 CCARC Meeting  
Delegates and Alternate List

Current	Club	Delegate	Here	Alternate	Here	Proxy
2021	285 Techconnect Radio Club NAOTC	Jim Langsted KCORPS		Jim Moravec NOCOT		
2021	Arapahoe County ARES Inc WAORES	Peter Meer KCOVAQ		Zeke Ragsdale KOXK		
2021	Aurora Repeater Association N0ARA	Wayne Heinen N0POH		Steven Cearley KOIBM		
2021	Big Sandy ARC KE0AE	Ross Hansen K0RTS		Doug Freeman KE0GVY		
2021	Boulder Amateur Radio Club W0DK	George Packer WB0CDI	✓	Michael Derr W3DIF		
2021	Boulder County ARES W0BCR	Mark Huff K0LRS		George Weber KA0BSA		
2020	Castle Rock Repeater Group KB0UDD	Jason Quynn KC4QYX				
2021	Cherry Creek Young ARC W0CCY	Robert Sterner KB0BS				
2020	Cheyenne Mountain Amateur Radio Club	Mike Wisch W0LG		Roger Johnson KG0I		
2021	Cheyenne Mountain Repeater Group KCOCVU	David Novotny WA6IFI		Michael Palmer KOHYT		Rick Hendricks KE0GB ✓
2020	Colorado Amateur Repeater Network WROAEN	Mike Wisch W0LG		Roger Johnson KG0I		
2021	Colorado Connection Repeaters KB0VJJ	Doug Sharp K2AD		John Thomson W0IG		
2021	Colorado Repeater Assn W0CRA	Matt Sturtz KB0KZR	✓	Dave Maciorowski WA1JHK		✓
2021	Colorado Traffic League KONTS	Dave Johnston W8XAL	✓	Willem Schreuder AC0KQ		✓
2021	CSU AMATEUR RADIO CLUB W0QEY	James Cizek K10KN				
2021	Denver Radio Club W0TX	Gerry Villhauer W0GV		Orlen Wolf WW0LF		✓
2021	Denver Radio League KE0NCQ	Tom Dall KD4DT	✓	David Mayzes KC7MP		
2021	Denver Water Amateur Radio Club KD0SSP	Mark Thomas NOXRX	✓	David Bygel KD0WWT		✓
2021	Durango Amateur Radio Club KOEP	John Kastak N9NLC		Bob Chapman KOMVB		
2020	Eastern Colorado DX Assn. W5CP	Don Zielinski K0PV				
2021	Estes Valley Amateur Radio Club N0FH	Larry Olson W9INE	✓	Art Heister KA6WSI		
2021	Fun Machine Linked Repeater System WE0FUN	Jeff Carrier K0JSC	✓	Michael Gurski K0GUR		
2021	Garden of the Gods Amateur Radio Club	David Givan K0IRP		Donald Yowell K10IS		
2021	Grand Mesa Contesters of Colorado KE0LYN	Dan Norman N0HF		Ken Anderson W0ETT		
2020	Grand Mesa Repeater Association	Al Acker WA4HND				
2021	Indian Peaks Radio Club W0NED	John Adler KD6CFW		Matt Reynolds KD0PYK		
2021	Longmont ARC WOENO	Bryan Gonderinger AF0W	✓	Chuck Poch K0ITP		
2021	Loveland Repeater Association W0LRA	Dennis Dyer W0XYZ		Rob Strieby W0FT		
2021	Mile High DX Association	Richard Williams K8ZTT		Jonathan Woo W6GX		
2021	Montrose Amateur Radio Club KO1IT	Chris Depuy WB0ITG	✓	William Bear KC0QXX		
2021	Mountain Amateur Radio Club NX0G	Laird Johnson KD0VNV		Bill Wallick KC0FNV		
2021	Northern Colorado Amateur Radio Club (NCARC) W0U	Wayne Hall AD0KE		Jim Lacy K0BEC		
2017	Park County Radio Club, Inc AB0PC	Connie Krajcirik W0SNO		Dan Kern W0DFU		

ALL Delegates Voted Yes - For the new  
Bylaws + Restated Articles of Incorporation



**Fall 2021 CCARC Treasurer's Report – October 23, 2021**

Beginning balance from Spring Meeting Report Dated May 1, 2021 **\$7,380.85**

**INCOME**

**Dues Received from:** Grand Mesa Contesters, Rocky Mountain Radio League, Summit County ARC, Western Colorado Amateur Radio Club

<b>Date</b>	<b>From</b>	<b>For</b>	<b>Amount</b>
Various	Above Listed Members	Dues	\$58.60
05/22/2021	Ham Radio Outlet	Maps (100)	\$200.00
07/26/2021	Ham Radio Outlet	Maps (100)	\$200.00

**Total Income** **\$458.60**

**EXPENSES**

<b>Date</b>	<b>To</b>	<b>For</b>	<b>Amount</b>
Various	Pay Pal	Use Fees	\$3.18
05/04/2021	Willem Schreuder	\$250 Gift	\$250.00
05/11/2021	PPRAA - COQP	10 Plaques	\$450.00
05/11/2021	Peak Printing*	300 Maps	\$156.05
06/23/2021	Wayne Heinen	Colorado SOS	\$10.00

**Total Expenses** **\$869.23**

**Ending Balance<sup>1</sup>** **\$6,970.22**

\*This reflects the printing of our first 300 maps less the credit for the paper that we had already purchased. The entire paper purchase (300 sheets) was deducted on this invoice of 300 maps printed 2 per sheet using 150 sheets of the special paper. This will result in skewed cost/map figures until after our second printing of 300 maps using the remaining 150 sheets of special paper that will occur after the first 300 maps are sold.

**Available Balance** **\$6,970.22**

Prepared by Wayne Heinen NØPOH Treasurer

## FC Report Fall 2021

### Stats since April 23

New coordinations	14
2m	4
70cm	9
1.2GHz	1

Recoordinations	
Approved	34
Denied	2

Cancelled Coordinations 19

Applications on the Waitlist	
2m	2

Applications Pending 0

Overdue Annual Reports 13

Active Coordinations 485

Recoordinations mostly cleaning up what is in the database, making small corrections to locations, fixing AHAAT, (antenna height above average terrain) updating antenna and repeater info.

PLEASE UPDATE YOUR COORDINATIONS – we want accurate data in the database. Tell us what you really have on the air!

The tool makes it so easy to check your Lat & long with the blue button (show on map) it takes you to Google maps! And if that's not where your repeater is FIX IT!

You also have another blue button in the site location (Check AHAAT) all this needs to be accurate! We use the (AHAAT) >1000' or >2000' we protect it further out! That is just as important as the location.

We have had clubs & repeater owners with 20+ years on a coordinated frequency pair that have failed to check their coordination for accuracy. Some have been more than 10+ miles off and at the bottom of the mountain instead of the top. We use your information to coordinate others.

Remember JUNK IN JUNK OUT!

WE CANNOT PROTECT YOUR COORDINATION IF WE DO NOT HAVE ACCURATE INFO

**Proposed to Decoordinate:**

We had 2 remaining as proposed to de-coordinate since the Spring meeting. We did hear from (1) repeater owner so we just have (1) to be de-coordinated;

Again we are not trying to take anything away, This is great that we received a call to let us know it's is on the air.

CID	Call	Frequency	City	Status	Last Update
287	N0EPA	448.5250	Longmont	Proposed de-coordinate	2017-12-31

Proposed to decoordinate (5) new ones for the Spring meeting 2022!

CID	Call	Frequency	City	Status	Last Update
583	KF0KR	447.7000	Pueblo	Coordinated - Off Air	2018-05-11
584	KF0KR	927.9125	Pueblo	Coordinated - Off Air	2018-05-11
681	KF0KR	446.8625	Pueblo	Coordinated - Off Air	2018-05-11
405	KD5LWU	146.7900	Cortez	Coordinated - On Air	2018-04-03
406	KD5LWU	449.1750	Cortez	Coordinated - On Air	2018-04-03

**Frequency Tool:**

Use the web portal to submit and update all frequency coordinations. There is No RSE form! So please don't send me an e-mail and tell me your on the air! Use the frequency tool!

"Be sure to whitelist [fcadmin@ccarc.net](mailto:fcadmin@ccarc.net) so you get our emails! And don't delete them prematurely!

Willam is working hard to make it easier to use:

Orange “nag buttons” and shortcuts (pay special attention to orange buttons)

Also added was

Transfer holder of record

“Message” and “upload document” to add info to the permanent record

**We added neighboring repeaters in UT, WY, NM, NE and OK to streamline coordination.**

Waiting on data from KS.

We have been able to process a coordination from start to finish that shared boundaries with (2) other States in (1) day by using this Tool. I’m not saying we can do all coordination that quick but this tool is very helpful.

**PLEASE UPDATE YOUR COORDINATIONS** – we want accurate data in the database. We can only get better with your help!

We are still working on the Frequency Use Plan. We will update the FUP for various bands on the web site when we are sure the new format correctly represents the band plans previously approved by the membership. We did add the list of the (10) Hot spots frequency that is recommended. And we have received a lot of positive comments.

We are also updating the Frequency Coordination Policy document to reflect the use of the online tool as opposed to paper documents. We are not changing the policy, simply updating the submission and updating procedure.



# **COLORADO COUNCIL OF AMATEUR RADIO CLUBS**

## **BYLAWS**

In accordance with a resolution duly adopted by the delegates of the member organizations of the Colorado Council of Amateur Radio Clubs (CCARC) at a regularly held meeting on October 23, 2021, the following were unanimously adopted as the Bylaws of CCARC.

### **ARTICLE I. NAME**

SECTION 1. *Name.* The name of the organization shall be the Colorado Council of Amateur Radio Clubs.

### **ARTICLE II. PURPOSE**

SECTION 1. *Purpose.* The Colorado Council of Amateur Radio Clubs has been organized to operate exclusively for charitable purposes, including but not limited to:

- (A) Providing Amateur Radio coordination services for repeaters and auxiliary services within the state boundaries of Colorado.
- (B) Increasing the effectiveness of Amateur Radio organizations serving the people of the State of Colorado by providing a forum:
  - (1) where they can make their needs known and voices heard.
  - (2) where they can take joint action on problems of mutual concern.
  - (3) where they can share resources.
- (C) Sharing information with the administrative and legislative branches of state, county, and local government on the role of amateur radio organizations.
- (D) Education of the general public on services and needs of Amateur Radio organizations.
- (E) Providing services to assist Amateur Radio organizations in carrying out their missions.

## **ARTICLE III. LOCATION**

SECTION 1. *Location.* The principal office of the Colorado Council of Amateur Radio Clubs, at which the general business of the Council will be transacted and where the records of the Council will be kept, will be at such a place in the State of Colorado as may be fixed from time to time by the Executive Committee.

## **ARTICLE IV. MEMBERS**

SECTION 1. *Eligibility for Membership:* The Council shall be comprised of Amateur Radio Clubs, organizations and individuals based in the State of Colorado and shall be qualified for membership in the Council when the following requirements are met:

- (A) The Club or Organization must have a document(s) of organization that are published in the public domain.
- (B) The Club or Organization must have officers as defined in their document(s) of organization.
- (C) The Club or Organization must conduct regular meetings, record and distribute minutes to their membership and when applicable to the general public.
- (D) Individual repeater owners and clubs who maintain a minimum of one (1) valid, active, on-air repeater coordination may qualify as General Members. An active, verified on-air repeater is defined as a repeater that can be shown to be accessible and can be used by the Frequency Coordinator or by members of the duly appointed Frequency Coordination Committee (See Article VIII Section 5.)

SECTION 2. *Categories of Membership.* There shall be four (4) categories of club, organization, and individual membership in the Colorado Council of Amateur Radio Clubs as follows:

- (A) Large Club - Any amateur radio club that serves a distinct segment of the Amateur Radio Community or has valid CCARC repeater coordinations is eligible for a club membership. This level requires at least 150 verified members and/or 20 or more valid, active, on-air repeater coordinations in the state, shown in the CCARC database with the club listed as the "Holder of Record".
- (B) Medium Club - Any amateur radio club that serves a distinct segment of the Amateur Radio Community or has valid CCARC repeater coordinations is eligible for a club membership. This level requires at least 50 verified members and/or at least 5

valid, active, on-air repeater coordinations in the state, shown in the CCARC database with the club listed as the "Holder of Record".

(C) Small Club - Any amateur radio club that serves a distinct segment of the Amateur Radio Community or has valid CCARC repeater coordination(s) is eligible for a club membership. This level requires at least 10 verified members and/or at least 1 valid, active, on-air repeater coordination in the state, shown in the CCARC database with the club listed as the "Holder of Record".

(D) General Members - Individual repeater owners who maintain a minimum of one (1) valid, active, on-air repeater coordination or clubs with no valid CCARC repeater coordination and two (2) to nine (9) verified members.

SECTION 3. *Voting.* Each amateur radio organization will be given a voting position on the Council based on the level of membership listed in Section 2 above.

(A) Large Club shall have one (1) delegate with four (4) unified votes on council business.

(B) Medium Club shall have one (1) delegate with three (3) unified votes on council business.

(C) Small Club shall have one (1) delegate with two (2) unified votes on council business.

(D) General Members shall have one (1) delegate with one (1) vote on council business.

(E) The current Rocky Mountain Division Director and the Colorado Section Manager of the ARRL, the national association for Amateur Radio, are ex-officio members of the Council and considered General Members for voting purposes. None of these ex-officio members may simultaneously vote as general members or delegates of member clubs or organizations.

(F) All votes of the organization shall be conducted in accordance with the method allowed under Colorado law. The Chairman, or Vice-Chairman presiding, shall abstain unless required to break a tie. Electronic voting means may be utilized at any time.

SECTION 4. *Dues.* Annual Council membership dues shall be determined by the Executive Committee and published at our web portal. Annual dues are due January 1 of each year and payment of all dues will be handled electronically via our web portal. To remain in good standing, dues shall be paid no later than the regular spring meeting of the Council. Annual dues not received by the regular spring meeting shall be considered delinquent and that member organization will no longer be in good standing. Failure to cure the delinquency

prior to the regular fall meeting will result in the member organization's membership being terminated and removed from the roster.

SECTION 5. *Procedure for Council Membership.* An individual, club or organization shall become a member of the Colorado Council of Amateur Radio Clubs when it has met all the criteria and, if requested, supplied the Executive Committee any additional information concerning its compliance with Sections 1 through 5 of this Article:

(A) meets the eligibility criteria in Article IV Section 1 Eligibility for Membership and Article IV Section 2 Categories of Membership; and

(B) agrees to work for the purposes of the Colorado Council of Amateur Radio Clubs and to operate within these bylaws; and

(C) follows the online membership application procedures and pays its dues; and

(D) is accepted by a majority vote of the delegates present at the next scheduled Council meeting.

SECTION 6. *Observation of Autonomy.* The Colorado Council of Amateur Radio Clubs and its members shall scrupulously observe the autonomy of each and every other member of the Council.

## **ARTICLE V. DELEGATES and Alternates**

SECTION 1. *Designation of Delegates and Alternates.* Each member organization shall be represented by its delegate (as listed in Article IV Section 3) who shall be the chairman of the organization (or its equivalent) or individuals officially appointed by the member organization. Each member organization shall appoint an Alternate to represent the organization in the absence of the appointed Delegate. If the organization's Delegate or Alternate are not available to attend the meeting, a representative may present a written proxy approved by the chairman of the organization (or its equivalent) or the non-attending delegate or alternate.

SECTION 2. No delegate shall be entitled to represent more than one member organization at any time for voting purposes.

## **ARTICLE VI. MEETING OF MEMBERS**

SECTION 1. *Regular Business Meetings.* There will be two (2) regular business meetings of the member organizations per year. One will be held in the Spring and one will be held in the Fall at a location and on a date set by the Chairman of the CCARC. An advance notice of at least 21 days shall be given to the Council prior to the regular business meetings. All meetings shall be conducted with Robert's Rules of Order, 12<sup>th</sup> Edition, unless otherwise specified herein.

SECTION 2. *Order of Business.* At the meeting of the Council members,

- (A) Secretary's Report – Reading and approval of the minutes of the previous meeting.
- (B) Treasurer's Report – A financial report for the past half year shall be presented to the Council.
- (C) Frequency Coordinator's Report – Report on the status of new and re-coordination requests and other coordination matters.
- (D) Old and New Business.
- (E) ARRL Section Manager's Report – ARRL activities and information of interest to the group.

SECTION 3. *Special Meetings.* Special meetings of the Council may be called by the Executive Committee or upon written request of at least one-third (1/3) of the members of the Council, who shall have stated in writing to the Executive Committee the purpose of such a meeting. The location, date, and time shall be set by the Chairman of the CCARC. The purpose, location, date and time of the special meeting shall be made known to the Council no less than 10 days prior to the date of the special meeting.

SECTION 4. *Voting.* At all meetings of the Council, voting shall be by the member organization's delegates, alternates or proxies as stated in Article V Section 1. All motions only need a simple majority to pass except where otherwise noted in this document.

SECTION 5. *Open to the Public.* All meetings of the Council are open to the public.

SECTION 6. *Quorum.* At meetings of the Council, the recognized member organizations' delegates present in person, electronically, or by proxy shall constitute a quorum for the transaction of business.

SECTION 7. *Host Reimbursement.* Council Members hosting a regularly scheduled meeting may be reimbursed by an amount set by the Executive Committee.

## **ARTICLE VII. OFFICERS**

SECTION 1. *Officers.* The officers of the Colorado Council of Amateur Radio Clubs are Chairman, Vice Chairman, Secretary, Treasurer and Frequency Coordinator. These officers comprise the Executive Committee of the Colorado Council of Amateur Radio Clubs.

SECTION 2. *Compensation.* No compensation will be paid to any Officer for their service as an officer of the Colorado Council of Amateur Radio Clubs.

SECTION 3. *Term of Office.* The term of each elected officer of the CCARC will be two (2) years.

SECTION 4. *Nominations.* Nominations are solicited by the Nomination Committee (Article X Section 1) and submitted to the Executive Committee who shall consider the recommendations and shall notify the Council of its nominations at least 21 days prior to the Spring regular meeting. Additional nominations may be made by any Council member who submits their nomination(s) in writing to the Chairman before the Spring meeting. Nominations may also be taken from the floor at the election meeting.

SECTION 5. *Election of Officers.* Election of officers shall be held in accordance with *Article VII Sections 1 through 4*. Elections for a new term will occur as an item of business at the Colorado Council of Amateur Radio Club's Spring meeting. Officers will be elected from those nominated (see Article VII Section 4) by a majority vote, and those officers shall assume their positions starting at the next official meeting. Officer elections are held at the Spring meeting and alternate as follows:

Chairman, Elected on even years

Vice Chair, Elected on odd years

Secretary, Elected on even years

Treasurer, Elected on odd years

Frequency Coordinator, Elected on even years

SECTION 6. *Removal of Officers.* Any Officer may be removed by an affirmative vote of one half (1/2) of the Council delegates present at any official meeting. At least 10 days notice of the proposed removal will be given to the involved Officer, who will be given an opportunity to be present and to be heard at the meeting at which the removal is considered.

SECTION 7. *Vacancies.* Vacancies can occur in three (3) ways:

- (A) A vacancy occurs upon the acceptance by the remaining officers on the Executive Committee of a letter of resignation from an Officer.
- (B) By the removal of an officer under Article VII SECTION 6
- (C) Absence of an Officer from two (2) consecutive meetings of the Executive Committee without a valid reason in the judgment of the Executive Committee shall be considered a resignation constituting a vacancy.

SECTION 8. *Filling Vacancies.* In the event of the vacancy of the Chairman, the Vice-Chairman shall automatically fill the office of Chairman for the remainder of the vacated term and the Vice Chairman position will remain vacant until the next regular meeting. In the event of a vacancy of the office of Secretary, Treasurer or Frequency Coordinator, the Executive Committee may appoint persons to serve in that position until the next regular meeting of the Council to fill any open position or unexpired term. If the Council ratifies the Executive Committee's appointment by electing that member to fill the vacancy at the next regular meeting of the Council, then following the election that officer would be serving his/her first "elected" position and would thereafter be subject to Section 3 of this Article VII.

SECTION 9. *Ex-officio members.*

- (A) The Chairman of the Colorado Council of Amateur Radio Clubs shall be a non-voting Council member at all meetings of the Colorado Council of Amateur Radio Clubs unless their vote, or the vote of the Vice Chairman if presiding, is required to break a tie.
- (B) All other Colorado Council of Amateur Radio Clubs officers shall be non-voting Council members at all meetings of the Colorado Council of Amateur Radio Clubs unless they are the only delegate present from their member organization.

## **ARTICLE VIII. OFFICERS' DUTIES**

SECTION 1. *Chairman:* The Chairman shall:

- (A) It shall be the duty of the Chairman to carry out the policies and program of the Colorado Council of Amateur Radio Clubs
- (B) Preside at all Regular and Special meetings.
- (C) Appoint all Committee Chairmen. (See Article X. Other Committees)

SECTION 2. *Vice-Chairman*. The Vice-Chairman shall:

- (A) Assume duties of the Chairman in his/her absence.
- (B) Assist the Chairman in carrying out special projects authorized by the Council.

SECTION 3. *Secretary*. The Secretary shall:

- (A) Record and maintain accurate minutes of all Council and Executive Committee meetings.
- (B) Provide a written copy of minutes of regular Council meetings to the Chairman no later than 30 days following the previously scheduled meeting of the Council.
- (C) Provide a copy of the minutes for posting to the CCARC website.

SECTION 4. *Treasurer*. The Treasurer shall:

- (A) Maintain accurate financial records.
- (B) Pay all outstanding debts as authorized by the Council.
- (C) Solicit and collect annual Council dues.
- (D) Maintain a roster of the members of Colorado Council of Amateur Radio Clubs and their current delegates prior to all regular and special meetings.
- (E) Provide a financial report at each regularly scheduled CCARC meeting.

SECTION 5. *Frequency Coordinator*. The Frequency Coordinator shall:

- (A) Appoint a Frequency Coordination Committee as needed to assist with all coordination duties.
- (B) Accept and process applications for frequency coordination.
- (C) Maintain an accurate frequency coordination database.
- (D) Provide a report at each regularly scheduled CCARC meeting.

## **ARTICLE IX. THE EXECUTIVE COMMITTEE**

SECTION 1. *Governance of the Colorado Council of Amateur Radio Clubs*. Governance and day to day operations of the Colorado Council of Amateur Radio Clubs shall be vested in the



Executive Committee which shall be comprised of the officers of the Council of Amateur Radio Clubs.

SECTION 2. *Meetings.* Executive Committee shall convene in person or electronically whenever a matter of governance needs attention between regular meetings. Any officer may initiate a session when they feel a matter is of such urgency that it cannot wait for the next regular meeting of the Council. All members of the Executive Committee shall be contacted and informed of the reason for such meeting and given a reasonable time and means to respond to such a meeting. Any actions taken by the Executive Committee shall be reported to the Council at the next regular meeting of the Council.

SECTION 3. *Executive Committee Expenditures.* By resolution of the Executive Committee, expenses up to \$250.00 are allowed for items directly pertaining to the organization's business without Council approval. Such expenditures shall be reported by the Treasurer at the next regular meeting.

## **ARTICLE X. OTHER COMMITTEES**

SECTION 1. *Nominating Committee.* The Chairman shall appoint a Nominating Committee of not less than two (2) delegate members. The Nominating Committee shall submit in writing to the Executive Committee its recommendations for nomination of persons as officers no later than 30 days prior to the Spring regular meeting.

SECTION 2. *Other Committees.* The Council may authorize the establishment of other committees or advisory committees from time to time and assign duties to them.

(A) *Standing Committees.* By one or more resolutions, the Council may establish one or more standing committees. The normal role of a standing committee is to consider matters of concern to the Council and to make recommendations thereon to the Council. The CCARC Chairman shall appoint the Chair of any such committee on an annual basis. A standing committee shall exist until disbanded by resolution of the Council. Unless the Council, by resolution, delegates specific authority to a standing committee to act on behalf of the Council; standing committees shall not have any authority to bind the Council or exercise any power or authority reserved to the Council by law, the Articles of Incorporation, or this document.

## **ARTICLE XI. NONDISCRIMINATION**

SECTION 1. *Nondiscrimination Policy.* The Colorado Council of Amateur Radio Clubs is committed to a policy of fair representation on the Executive Committee and will not discriminate on the basis of race, disability, sex, color, religion, sexual orientation, geography, national origin, or age. While representatives of Council member organizations will not be excluded from serving on the organization's committee, there will be no minimum number of representatives specified from this group.

## **ARTICLE XII. AMENDMENTS**

SECTION 1. *Amendments.* The Members of the Council, through their voting Delegates, shall have the power to make, amend or delete any of the Articles of these Bylaws as they shall deem proper for the management of the affairs of the CCARC. Said motions shall not be voted on until the next regular meeting of the CCARC. Amendments to this document require a two thirds (2/3) majority of the membership present to be approved.

**RESTATED ARTICLES OF  
INCORPORATION OF  
Colorado Council of Amateur Radio Clubs**

The undersigned Incorporator of Colorado Council of Amateur Radio Clubs a Colorado Non-Profit corporation adopts the following Restated Articles of Incorporation in accordance with C.R.S. 7-122-101 and 7-122-102.

**ARTICLE I**

**Name**

**1.01** The name of the Colorado Council of Amateur Radio Clubs (CCARC) hereinafter referred to as “the Council”.

**ARTICLE II**

**Duration**

**2.01** The period of the corporation’s duration is perpetual.

**ARTICLE III**

**Purpose**

**3.01** The purpose for which the corporation is organized is to conduct any and all lawful business for which non-profit corporations can be organized pursuant to Colorado statutes including but not limited to:

- a) Providing coordination activities and support to amateur radio operators requiring repeater coordinations in the State of Colorado.
- b) The promotion and support of repeaters, frequency allocations and band plans for Amateur Radio frequencies in use within the State of Colorado.
- c) To further the exchange of information and cooperation among members
- d) To promote radio knowledge and fraternalism and to advance the interest and welfare of Amateur Radio in the community.

**3.02** The Corporation is organized to operate exclusively for purposes consistent with Section 501 (c)(3) of the Internal Revenue Code.

## **ARTICLE IV**

### **Powers**

**4.01** The corporation has the power to engage in any lawful activity under the corporation code of the State of Colorado, including opening and operating a bank account.

## **ARTICLE V**

### **Initial Registered Agent**

**5.01** The name of the initial registered agent is:

**Robert B. Wareham**

**5.02** The street address of the registered agent is:

**300 W. Plaza Drive, Suite 200  
Highlands Ranch, CO 80129**

## **ARTICLE VI**

Reserved

## **ARTICLE VII**

### **Principal Office and Mailing Address**

**7.01** The complete street address of the initial designated principal office is:

**300 W. Plaza Drive, Suite 200  
Highlands Ranch, CO 80129**

**7.02** The complete mailing address of the corporation is:

**300 W. Plaza Drive, Suite 200  
Highlands Ranch, CO 80129**

**ARTICLE VIII**  
**Form and Authorized Shares**

**8.01** Colorado Council of Amateur Radio Clubs is formed as a Colorado non-profit corporation and no shares will be issued at any time during the existence of the Council.

**Article IX**  
**Directors and  
Officers**

**9.01** The Corporation's initial Board of Directors and Officers shall be comprised of the following individuals:

<b><u>Name</u></b>	<b><u>Title</u></b>
Doug Nielsen	Chair
Emit Hurdelbrink	Secretary
David Johnston	Vice Chair
Wayne Heinen	Treasurer

**9.02** As soon as practical after the adoption of these Articles of Incorporation and accompanying bylaws, all interested parties of the Council shall gather at a place determined by the incorporators to elect the directors of the Council as specified in the Bylaws of the Council.

**9.03** No director or member of the Council shall receive compensation from the Council for any duties, work, work product, or service in any capacity. Members and directors may be reimbursed for out-of-pocket expenses personally paid while conducting Council business or purchasing items or equipment at the direction of the Council.

**ARTICLE X**  
**Bylaws**

**10.01** The incorporators shall adopt the initial bylaws of the corporation. The membership may amend the bylaws at any time by the provisions therein.

## **ARTICLE XI**

### **Dissolution**

**11.01** The Corporation may be dissolved upon a three fourths (3/4) majority vote of the Full Membership (as defined in the Bylaws) present at any meeting, provided that notice of the dissolution has been delivered to all Full Members at least 30 days in advance of the meeting and provided that a quorum of at least fifty percent (50%) of the voting membership is present. In the event of dissolution all assets remaining after payment of all just debts will be distributed to one or more qualified organization(s) exempt under Section 501 (c)(3) of the Internal Revenue Code, such organizations to be selected by the Officers of the Corporation. The Officers shall decide how the assets are to be distributed. If the Officers do not agree, then the Chair shall determine the distribution of the assets.

## **ARTICLE XII**

### **Indemnification**

**12.01** The corporation does indemnify any directors, officers, and members of the corporation from any liability regarding the corporation and the business of the corporation, unless the person fraudulently and intentionally violated the law and/or maliciously conducted acts to damage and/or defraud the corporation, or as otherwise provided under applicable state corporate statute.