

CCARC Meeting Minutes  
Meeting called to order 13:01, April 26, 2003  
Silverthorne Public Library

Introductions

Attendance

[The attendance sheet has been misplaced. If anyone remembers picking it up after the meeting, please contact the Secretary.]

Treasurer's Report: Bud read resignation letter from Mike Wisch.

Bud gave a description of the process to get control of the CCARC bank accounts. Mike's resignation left the accounts without any of the Board able to access CCARC funds. Bud started a new bank account with Bank One and the CCARC accounts were audited by Kate Muniz KC0EGJ (an auditor from Colorado Springs).

Bud read her letter/report for the record.

Bud reported that he appointed himself as Treasurer for the short period of time between Mike's resignation and this meeting. Bud gave a report of the Treasury activities. Orlen started a discussion regarding a possible motion to require a regular audit amongst a number of Delegates. Dwight N0OUH said that possibly during biennial elections would be a good time. Kate said it would be better to have annual audits and also it would be beneficial to have a Historian on the Board of Directors. Kerry asked if the Board would make sure to make an attempt to get missing records. Doug Sharp asked the Secretary to keep a Certified Letter addressed to Mike Wisch, which was marked Return to Sender. It is felt at this time it will be impossible to retrieve any further information from the former Treasurer.

Executive Committee Report: Meeting Report (January 2003) – Bud

- Membership renewals were sent by Bud because Mike didn't attend meeting. Mike also sent out renewals with an incorrect address. This caused some confusion.
- Talked about Treasurer items, including status of new checks, which were printed with the old bank information.
- Discussed starting a Nominating Committee for upcoming elections.
- Discussed purchase of a sheet-feed scanner to archive CCARC records.
- Approved purchase of Adobe Acrobat software for document creation for the Frequency Coordinator.
- Status of Web Page.
- Stack of returned coordination letters and what to do with them was discussed.
- Glenn appointed to publish this year's map. (Eileen and Tim Armagost were also involved and once again the CCARC thanks them for their support.)

#### Frequency Coordinator's Report – Doug Sharp K2AD

- 24 frequency coordinations were processed since last meeting.
- Electronic Documentation Standard created for the Frequency Coordination process.
- Doug appointed Jim Pierson N1SZ as the CCARC Regulatory and Interference representative. Jim works in the RF Interference alleviation industry.
- Database “scrub” and cleanup currently going on right now. WE NEED TO HEAR FROM ALL REPEATER OWNERS IN COLORADO THIS YEAR.
- Only repeaters that we have heard from since December 31<sup>st</sup>, 1995 were submitted this year to the ARRL Repeater Directory and those we have not heard from were NOT listed on the CCARC maps. These repeaters are STILL coordinated, but are currently classified as OVERDUE. (If your repeater is NOT in the ARRL Directory this year or on the map – CONTACT US IMMEDIATELY!)
- Doug read Jim Pierson's report.

Bud asked for discussion about the purchase of sheet-feed scanner for the Frequency Coordinator.

Doug Sharp set forth a motion to spend \$500 at the Frequency Coordination Committee's discretion with the intent to purchase either hardware or services to get historical Coordination records into electronic format. Seconded by Wayne N0POH.

N0OUH Called the Vote, passed unanimously.

#### Map Committee Report: Glenn Cascino WN0EHE

- Glenn started with follow-up information on our attempt to reach repeater owners. We are still having problems reaching a number of owners as mentioned in Doug's report. Glenn also points out that a number of repeaters are listed at inaccurate locations. Doug and Glenn both point out that if a repeater has been moved, it voids the coordination if an outside entity reviews the records. If you end up in a legal situation with such a repeater, and it has been moved without re-coordination you may find that your coordination is not valid. Keep your information accurate with the Coordinator!
- Glenn described the design features to the map.
- Glenn reminded member organizations that the maps are available to member clubs at a ½ price discount for them to sell at their events. Contact any Board member or Glenn for details.
- Bud mentioned that the maps are very popular.
- Some discussion about why are the maps for sale and not free. It was mentioned that the maps are the only fundraiser the CCARC currently has.
- Bud suggested that the map project might be expanded in the future.

Someone interrupted this discussion and asked how many OVERDUE repeaters in the database. Doug reported that there are 90 repeaters we haven't heard from since the December 31<sup>st</sup>, 1995. 28 of these are on on 2 meters.

Orlen asked about the standard renewal schedule and whether or not we will be sending out any requests this year. Doug says he is planning on using the upcoming online system for these updates.

Glenn gave a quick report on the recent interference/DF event that a number of folks searched for recently in the Denver Metro area on the UHF band. It was a military transmitter at Buckley AFB. The military is PRIMARY in the UHF Amateur Band, and Glenn wanted to remind everyone of this fact. A number of Amateurs became upset and believed that this was

Legislative Committee Report –

Mark Baker ARRL Liason was unavailable – report was given by Ron Klein W0OSK  
Draft of proposed legislation was provided to the CCARC. Further information on the status of Colorado Amateur Radio Legislative activity can be found at :  
[www.cohampac.org](http://www.cohampac.org), and Ron can be reached at [w0osk@arrl.net](mailto:w0osk@arrl.net) .

Old Business:

- ARRL Affiliation: Bud discussed difficulties with this. Requested guidance from member Delegates. Moved to abandon this process K0NR, Seconded WB0TVH. Discussion about how to send the League feedback. Kerry called the question. Unanimously approved.
- Two items from the Fall meeting were presented by Bud K0GS. The “Dissolution of the CCARC” and “Applicable Statutes” – Moved by Wayne N0POH, Seconded by Orlen WA9TVH that these two items be added to the Consitution and By-Laws.
- Bud reviewed the “Dispute Resolution” change to the by-laws to cover dispute situations between any Board members of the CCARC where a committee would be appointed in the future who would have “binding arbitration” power over this form of dispute. Doug K2AD motion to approve, John KC0DGG Seconded. Unanimously approved.
- “No employees” clause. Dwight Moved, Kerry Seconded. Unanimously approved.

Nominations Committed – Bob Witte K0NR

- Members of the committee were: Bob Witte K0NR, Rob N7LV, and Bud K0GS (As an ex-officio member)
- Vice-Chair said he could continue in the role, but if another candidate could be found that would be appreciated.
- Mike Wisch, Treasurer, resigned via paper mail to Chairman.
- A number of potential nominees came forward – THANK YOU for your participation.
- Vice-Presidential canidates: John Maxwell N0WBW (recommended by nomination committee), and Orlen Wolfe WA9TVH.
- Treasurer: Bill Pierce K0DJU (Kate sat in as proxy for Bill – Bill was attending his mother’s 80<sup>th</sup> birthday), Wayne Heinen N0POH
- REMINDER was made: Only delegates may vote.

- Short “speeches” from the Nominees for Vice-Chairman.
- Vice-Chair Nominations: None from the floor. Ron K, moved to close Nominations, Kerry Seconded. Vote unanimous.
- Bud put in a few words on Bill’s behalf. Short “speech” from Wayne N0POH. N0OWY moved to close nominations for Treasurer. N0WBW seconded.
- Bud asked for a motion to create a Membership Committee and a Repeater Map Committee and to make motions to appoint Delegates to work these two positions after the election. Bud also wants a volunteer to help create a CCARC Brochure and Bud would also like approval to make a CCARC Banner for hanging up at hamfests, etc.

Votes taken for new positions, results:

Vice-Chair: John Maxwell N0WBW

Treasurer: Wayne Heinen N0POH

New Business:

Some general business principals were discussed. Within the discussion was proper accounting, etc. Taxes quarterly? Asset sales allowed?

After this discussions, Kerry moved, WA6IFI Seconded – Board to review 501(c)3 possibilities for non-profit status and provide a recommendation at the next meeting. Vote unanimous.

“Removal of Officer” clause: Motion to approve first reading, John KC0DGG Seconded.

Scott N0OWY motion to accept the following for the by-laws: “The books of the CCARC will be audited in accordance with GAAP annually or whenever a change is made to signator of the bank signature card.” Orlen Seconded. First reading accepted unanimously.

Bud requested a motion to switch to Quarterly meetings. Discussion about shorter meetings would be appreciated for those who have to drive long distances, and others would have a bit more time to socialize. Bud recommended that we schedule a Special Meeting today to cover the next quarter.

Orlen moved to change regular meetings to say “four regular business meetings, one in the Spring, one in the Summer, one in the Fall, and one in the Winter.”

Kerry disagreed and stated that we already have a mechanism for special meetings and that we should attempt to use that process first.

Bud asked Orlen if he would like to be Membership Chairman. Kerry motioned to create a full membership committee with Orlen as the first Chair. Seconded by Kate. Bud called the question. Majority approved, one dissenting vote.

New Business:

Kerry moved that Chairman Draft a letter to the outgoing Vice-Chairman, thanking him for his work, especially considering the trying circumstances. He has done a marvelous job. Chair said he would send the letter anyway, and vote was unanimous.

Motion to adjourn by Bob Witte

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Adjourned at 16:47.