

# COLORADO COUNCIL OF AMATEUR RADIO CLUBS

## BY-LAWS

### ARTICLE I

#### COUNCIL MEETINGS

- Section 1. Regular Meetings: The Council shall conduct two (2) regular business meetings each year. They shall be held in the spring and the fall of the year
- Section 2. Special Meetings:
- A. It shall be the prerogative of the Chairman of the Council to call such special meetings as he/she shall deem necessary to conduct urgent business of the Council.
  - B. Special meetings shall be called immediately by the Chairman on the written request of three (3) Member entities.
  - C. The nature and justification of special meetings shall be made known to the Delegates in writing no less than ten (10) days prior to the proposed date(s) of such meetings.
  - D. At special meetings no discussion can be made except for that defined in Section C.
- Section 3. All meetings shall be conducted with Robert's Rules of Order unless otherwise specified by these By-laws.
- Section 4. Meeting places shall be determined by the Chairman.
- Section 5. Clubs hosting a regularly scheduled meeting may be reimbursed a maximum of \$35.00 to defray expenses of meeting room.

ARTICLE II

EXECUTIVE COMMITTEE

- Section 1. Meetings: The Executive Committee is authorized to meet whenever sufficient business is at hand. The Chairman shall make announcements of such meetings in advance and all interested Delegates shall have the right to attend such meetings. Three Officers of the CCARC shall constitute a quorum.
- Section 2. Expenditures: The Executive Committee is authorized to expend up to Two Hundred Fifty Dollars (\$250.00) per project without an affirmative vote of the Members.

ARTICLE III

BALLOTING

- Section 1. Quorum: All recognized Delegates in attendance at a scheduled Council meeting shall constitute a quorum.
- Section 2. Each Member entity is entitled to one (1) vote on a motion before the Council. A simple affirmative vote of the majority of Delegates present is sufficient to pass any motion except one which modifies the Constitution and/or By-laws which require a 2/3 majority vote of a Delegate quorum.
- Section 3. A member of the Executive Committee may cast the vote for his/her entity only in the absence of the Delegate for that entity.
- Section 4. In the event of a tie vote, the Chairman or Vice-Chairman presiding may cast the tie-breaking vote.

CCARC BY-LAWS

ARTICLE IV

## TERMS OF OFFICE

- Section 1. Terms of office of the Executive Officers of the CCARC shall be two (2) years.
- Section 2. Election of Executive Officers of the CCARC shall be held as follows:
- A. Chairman, Secretary and Frequency Coordinator elections shall be conducted at the first regular meeting of even numbered years.
  - B. Vice-Chairman and Treasurer elections shall be conducted at the first regular meeting of odd numbered years.
- Section 3. The Chairman shall appoint a Nominating Committee, comprised of three (3) Delegates, at the Fall meeting of each year. The Nominating Committee shall present its slate of nominees to the Chairman who shall make the slate of candidates known to the Member entities no less than thirty (30) days prior to the election meeting. The Nominating Committee shall attempt to nominate two (2) candidates for each office. Nominations shall be accepted from the floor prior to elections.

ARTICLE V

MEMBERSHIP ASSESSMENTS

- Section 1. The annual assessment of a Member entity shall be twenty cents (.20) per member of the entity or a minimum of \$5.00 per entity and a maximum of \$25.00 per entity.
- Section 2. Annual assessments are due January 1 of each year and shall be sent directly to the CCARC Treasurer.
- Section 3. To remain in good standing, annual assessments shall be paid no later than the first regularly scheduled meeting of the Council. Annual assessments not received by the first regular meeting shall be considered delinquent and that entity will no longer be in good standing.
- Section 4. Additional assessments shall be made as required. These assessments must be approved by a mail ballot of Member entities.

Article VI

Dispute Arbitration

- Section 1. If there is a dispute among CCARC members or officers, a committee of three CCARC Delegates shall be appointed to arbitrate the dispute. The findings of this committee shall be considered binding between these CCARC members or officers. Should members or officers fail to agree upon a committee to perform this arbitration, the dispute will be handled through the binding arbitration process offered by the ARRL. This CCARC binding arbitration process may also be voluntarily utilized by non-members of CCARC.

**Article VI added 04/27/2002**

END OF CCARC BY-LAWS